

Student Involvement

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General Information

The Student Involvement Office provides advising and administrative support for student organizations on campus. The staff works closely with campus student groups to sponsor a variety of campus programs, provide leadership training, offer resource assistance, develop programming procedures, and provide advising to the ASCI Executive Council, Senate, Program Council, Greek Council, Intramural and Outdoor Program. The Student Involvement office, located on the main floor of the McCain Center, has mailboxes for each registered student organization as well as program information and office supplies.

Contracts

All agreements between a student organization and an outside individual or company must be made in writing via a contract.

Students are not legal signatories of the college, and may not sign contracts or agreements, or enter into any verbal agreements on behalf of their organization.

The Chief Financial Officer, via the Dean of Student Affairs and/or Student Involvement Director, signs all contracts on behalf of student organizations.

Fiscal Policies and Spending Guidelines

- To be eligible for a student fee allocation, an organization must have membership open to all students and be officially recognized by the college.
- Student organizations receiving student fee funds must conduct all of their financial transactions through their account in the Business Office.
- Student fee funds, as defined under "Frequently-Asked Questions" is for the general use of the entire student body and may not be used for:
 - direct donations to charities;
 - direct benefit of political candidates or lobbyist groups;
 - supporting the candidacy of individual students/slates seeking student government office;
 - publications that do not conform to the The College of Idaho Advertising Policy (see Advertising Policy);
 - the purchase of alcohol; or
 - any illegal activity.
- Student Fee funds, if not used during the year in which they are received, will become the possession of the Associated Students of The College of Idaho (ASCI) and transferred into its account.

Money received through fund raisers, raffles, and donations is not bound by the same spending guidelines as student fee money. However, spending is subject to

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staff member.

There are five public display boards located on a campus—kiosks are located near Simplot Dining Hall, Terteling Library and Covell Hall, and two bulletin boards are located on the bottom floor of the McCain Student Center. These locations are the only places where public not