

DEAN OF STUDENTS OFFICE

Rensselaer Handbook of Student Rights and Responsibilities

Rev. May 22, 2023



STUDENT RIGHTS AND RESPONSIBILITIES

Introduction	3
Student Bill of Rights	4
Article I: Name and Purpose	4
Article II: Freedom of Access to Higher Education at Rensselaer	4
Article III: Student ±Teacher Relationship	5
Article IV: Confidentiality of Student Records	5
Article V: Freedom in Student Life	5
Article VI: Off ±Campus Freedom of Students	6
Article VII: Procedural Standards in Disciplinary Proceedings	6
Student Rights in the Classroom	7
Student Conduct for Individuals and Groups	7
Grounds for Disciplinary Action	8
Community Health Emergencies Statement	9
Jurisdiction within the Rensselaer Student Judicial System (Approved, Student Senate, 3/4/2013)	10
Components of the Judicial System	10
Legal Counsel	14
Types of Disciplinary Action	14
Policy on Transcript Notation (Suspensions and Expulsions)	15
Temporary Actions	16
ADDITIONAL POLICIES	
Academic Integrity	16
Non-Discrimination/Harassment Prevention/Equal Opportunity Policy	19
Title IX Coordinators	19
Alcohol and Other Drugs Policy	20
(Online Policy: https://info.rpi.edu/dean-students/student-rights-responsibilities-and-conduct)	
Institute Regulations on Alcohol	20
Institute Regulations on Other Drugs	23
Enforcement of Regulations on Other Drugs	24
Good Samaritan Policy	26
Student Policy on Acts of Bias, Discriminatory Behavior and Harassment	27
Student Living and Learning Policies	31
Network and System Use at Rensselaer- Cyber Citizenship Policy	31
(Online Policy: http://dotcio.rpi.edu/policy/comec/)	
Technology Commercialization and Intellectual Property	32
(Online Policy: https://research.rpi.edu/policy)	
Unmanned Aerial Vehicles (UAVs)	32
Family Education of Rights and Privacy Act (FERPA)	34
Fire Alarms and Procedures	35
Security Technology, Access Control System, and Emergency Phones	35
Hazing	36
Exotic Dancers	36
Fog Events	36
Campus Card (ID)	36
Involuntary Leaves and Withdrawals	37
Leave of Absence after Significant Physical or Emotional Trauma or Illness	37
Parking Rules and Regulations	37
(Online Policy: http://www.rpi.edu/dept/parking/rules.html)	
Rules for Maintenance of Public Order	38
Notice Pursuant to the "Campus Sex Crimes Prevention Act" and Campus Crime Reporting and Statistics	40
(Online, Campus Crime Statistics: http://www.rpi.edu/dept/public_safety/stats)	
(Online, NY Sex Offender Registry: http://www.criminaljustice.ny.gov/nsor/)	
(Online, Connecticut Sex Offender Registry: http://www.communitynotification.com/cap_office_disclaimer.php?office=54567)	
Sexual Misconduct Policy	41
Sign Policy	42
Policy on Tobacco Use and Smoking	44
Steam Tunnels, Designated Confined Spaces and Roofs	44
Use of Institute Buildings and Facilities	44
Solicitation and Distribution	44

STUDENT RIGHTS AND RESPONSIBILITIES STUDENT BILL OF RIGHTS

ARTICLE I: NAME AND PURPOSE

Section A: The name of this document is the Rensselaer Student Bill of Rights.

Section B: The student is a citizen of the nation at large, and the Institute shall not impede or obstruct students in the exercise of their fundamental rights as citizens. It is the purpose of this document to set forth ways in which these rights, some of which may be limited by resources, are applied to student members of the Rensselaer community.

ARTICLE II: FREEDOM OF ACCESS TO HIGHER EDUCATION AT RENSSELAER

Section A: The Institute shall state, in a specific written document, the characteristics and expectations and responsibilities of students which it considers relevant to success in the institution's programs. The Institute shall be open to all students who are qua 0 00 Gen61-4(00eo34f0 g0 gg t(l)55(ed)3()-(l)-4(n)113(t)-4(ed)dmis g70 Gß()-4(t)

Section C: Every prospective student shall have the right to a written explanation of the basis of eligibility for financial aid, and the requirements for continuation. In addition, recipients of such aid shall be provided an explanation of the reasons for change in financial aid that may occur in subsequent years.

ARTICLE III: STUDENT ±TEACHER RELATIONSHIP

Section A: The professor in the classroom and in conference shall encourage free discussion, inquiry, and expression. Students shall be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion.

Section B: Students shall have the right to learn from and be informed by the instructor about the procedures and standards by which they are to be graded. Student performance in coursework shall be evaluated on an academic basis, not on opinions or conduct in matters unrelated to academic standards. Students shall have protection through orderly procedures against prejudiced or capricious evaluation.

Section C: Information about student activities, views, beliefs, and political associations which professors acquire in the course of their work as instructors, advisers, and counselors shall be considered confidential. Persons who provide confidential statements or written judgment

(2) Students and student groups shall be allowed to invite and to hear any person of their own choosing. Such students and groups shall have an affirmative obligation to comply with Institute procedures which are designed to ensure that for such an event there is adequate preparation and security, and that such an event is conducted in a manner appropriate to an academic community. The sponsors of any event shall make clear to the academic and at-large communities that such sponsorship does not necessarily imply approval or endorsements of the views expressed, either by the sponsoring group or by the Institute.

Section C: In the delegation of

Section B: The student shall be informed of the nature of the charges against them and shall be given a fair opportunity to refute them. Neither the Institute nor any of its judicial bodies shall be arbitrary in its actions and there shall be provisions for the appeal of the initial decision. Except in extraordinary circumstances, standards of conduct will be formulated with student input and published in advance through such means as a student handbook or a generally available body of institutional rules.

Section C: Premises occupied by, and personal property of, students shall not be searched (as distinguished from ordinary maintenance activities) or seized

whether on-campus or off-campus, they are subject to local, state, and federal laws. Their responsibilities as citizens require that they conform to these laws, realizing that Rensselaer will not make any effort to protect students who violate their citizenship obligations from the consequences. At the same time, the Institute is concerned with the student's rights as a citizen with equal protection under the law.

Any invasion of individual rights of privacy or activity that causes suffering or extreme physical exhaustion, or grave personal offense, or that interferes with scholastic work, or that constitutes any danger to person or property (including but not limited to activities commonly referred to as "hazing") is strictly forbidden, whether the conduct occurs on-campus or off-campus.

Except as prescribed in this Student Bill of Rights, off-campus misconduct will not typically be the basis for disciplinary action by the Institute. However, when such conduct constitutes a threat to person or property within the Rensselaer community or under other circumstances, it will result in disciplinary review and/or action. Rensselaer assumes the responsibility to regulate the private conduct of its students when such conduct could constitute a hazard to or an infringement on the rights of others, a violation of the law, or a disruption of the legitimate academic and administrative processes of the Institute.

Student organizations sanctioned or recognized by the

reasons/rationale and supporting information for requesting an appeal; and can be only for the reasons/grounds stated subsequently. Upon receipt of the appeal request, the appropriate judicial body will proceed accordingly.

If an appeal request is not submitted according to the above requirements and by the date and time designated, or not accepted by the board, the previous decision stands as final and the matter cannot be further appealed.

GROUND FOR APPEAL

Grounds for appeal include only: demonstrated procedural error; new evidence that could not have been discovered by the accused student prior to the time of the original decision which would be likely to change the results of the previous outcome; and/or sanctions that are not appropriate for the violations.

Note: A mandatory minimum sanction cannot be reduced or appealed, other than for mitigation purposes relating to organizations as specified in the Good Samaritan Policy.

JUDICIAL HEARING BOARDS

There

LEGAL COUNSEL

The presence of an attorney at a judicial inquiry or hearing is at the sole discretion of the hearing officer, and/or the Senior Judicial Administrator and board Chairperson. Requests for an attorney to be present to advise an accused student will be considered only in instances where the student has been arrested or has had a criminal complaint filed against them. If it is determined that a student will be permitted to have an attorney present, the student must notify the Senior Judicial Administrator, in writing, a minimum of 72 hours in advance of the hearing, indicating the name, business address, and phone number of the attorney who will be in attendance.

The role of an attorney is limited in the judicial process. The attorney may be present only to advise the accused student and can confer with the student during the judicial proceeding. However, the attorney is not entitled to address the hearing or participate in the hearing. The role of the attorney is to provide legal advice to the student. Moreover, all correspondence regarding the judicial matter, including the filing of an appeal, must come directly from the student(s) involved. Institute officials involved in the judicial system may elect to discuss procedural matters with attorneys. However, as a general practice, communication and inquiries from attorneys will be referred directly to Institute Legal Counsel.

TYPES OF DISCIPLINARY ACTION

Disciplinary action includes, but is not limited to:

Disciplinary Warning

Issued to students to indicate that their behavior is in violation of Institute regulations and that repetition may bring more serious consequences.

Disciplinary Probation

A formal warning period which indicates to a student that further policy violations may result in more serious consequences including suspension or expulsion.

Group Disciplinary Action

Institute-recognized, sponsored, or sanctioned student groups are subject to the same disciplinary action as individual students and may also have the following or other penalties applied: limitation of social and other organization privileges or programs; alternative action, removal, or limitation of funding; and suspension or expulsion. If membership within the group is an element in the violations of the Grounds for Disciplinary Action, the penalty may also include a limitation on membership.

Group Suspension

The suspension of a student organization denotes the revocation of Institute recognition for a designated period

Collaboration

Collaboration is defined as deliberately facilitating an act of academic dishonesty in any way or form; for example, allowing another student to observe an exam paper or allowing another student to "recycle" one's old term paper

same student(s).

In addition to the academic penalty, the faculty

ALCOHOL AND OTHER DRUGS POLICY

Rensselaer Polytechnic Institute is a campus where we place a high priority on the health and safety of all members of the campus community ±students, faculty, staff and visitors. The Institute strives to provide an environment where all students are able to pursue their dreams and aspirations. At the same time, we face stark realities regarding the harm

In our continuing commitment to adhere to Institute policy and applicable laws, it is the historical and regular practice to issue a minimum disciplinary suspension of two years (6 consecutive semesters) to any Rensselaer recognized student organization fo

- L. Beverages containing hard alcohol (defined as 15% or more alcohol by volume (ABV)) are prohibited at events involving students.
- M. Alcohol will not be permitted at Rensselaer athletic events.
- N. Off campus events: It is expected that all members of the Rensselaer community will comply with all governmental laws related to alcohol. Any Rensselaer group that plans an off-campus event involving alcohol must adhere to the Rensselaer Alcohol and Other Drug Policy for students. Faculty and staff must adhere to applicable Human Resources Policy.
- O. Advertising of any event must not imply that the event is for the purpose of consuming alcohol and may not be displayed before the permit to serve alcohol is obtained. No specific mention of alcohol is allowed in the advertising. The words "beverages" and "refreshments" are acceptable.
- P. At any event where alcohol is available, a non-alcoholic beverage (in addition to water) must be equally and continuously accessible and available.
- Q. Alcohol may not be served at any event unless food is also served. The food should include items high in protein and carbohydrates.
- R. The sponsor or host is responsible for implementing reasonable measures to ensure that alcohol is not served or made available to persons under age 21 or who are intoxicated. Sponsors must ensure that all alcoholic beverages are provided by a licensed third party vendor who will certify that all servers are properly trained and certified. I R U
- S. The server(s) of alcohol will be sober and must not consume alcoholic beverages prior to, or during the event, or on the premises where the event is held.
- T. Guests will not be allowed to bring additional alcohol to an event. The only alcohol permitted for consumption is that specified on the ARC permit.
- U. % < 2 3 % U L Q J < R X U 2 Z Q ' \$ O F R K R O 5 H Y H Q W V Z L O O Q R W E H
- V. Positive proof of age is required at any event at which alcohol is served and/or consumed. No licensee, or agent, or employee of such licensee shall accept as written evidence of age by any such person for the

limited to, recognized social fraternities and sororities, intercollegiate, intramural and club sports teams.

Student organizations are subject to the following policies and guidelines established by the Institute and/or consistent with any regional or national umbrella affiliate or association (e.g., Interfraternity Council or Panhellenic Council, NIC) policies and regulations, whichever is most restrictive:

1. All events must comply with the rules for events set forth in Sections II and III of this Policy (the AOD Policy).
2. No hard alcohol (beverages with 15% or more ABV) is allowed at any student sponsored event.
3. Non-alcoholic beverages, in addition to water, must be made available by the host organization at any event where alcohol is available (section II, P, AOD Policy).
4. Alcoholic beverages may not be purchased or brought into the event except by a licensed third party vendor (section II, E, AOD Policy).
5. All events are restricted to a designated number of invited guests and

concealing, or distributing Prohibited Substances.

Students found responsible for any of the above behaviors are subject to the sanctions set forth herein.

Notwithstanding state law that may de-criminalize use and possession of marijuana in certain circumstances (e.g., the possession of a State-issued medical marijuana license, prescription or the equivalent), Rensselaer strictly prohibits the use, facilitation of use, consumption, possession, sale, manufacture, marketing, trafficking or transfer of marijuana or THC in any of its forms. Any student with a disability who believes they may require access to a Prohibited Substance is required to contact the Office of Disability Services for Students to discuss accommodations and support.

Rensselaer is an educational institution and not a law enforcement agency, and therefore does not apply sanctions of the law. However, Rensselaer will not disregard the law and will not shield individuals from the legal consequences of their actions should they violate the law. In addition, individuals who have violated the law are also subject to disciplinary action. Students will be disciplined according to the procedures in this document and the Rensselaer Handbook of Student Rights and Responsibilities. Pursuant to the Higher Education Opportunity Act of 2008 the conviction of a student for any offense, during a period of enrollment for which the student was receiving Title IV, HEA program funds, under any federal or state law involving the possession or sale of illegal drugs will result in the loss of eligibility for any Title IV, HEA grant, loan, or work study assistance (HEA Sec. 484(r) (1)); (20 U.S.C. 1091(r) (1)).

These Regulations on Other Drugs apply to all admitted students, including enrolled and non-enrolled students, for conduct that occurs both on- and off-campus and regardless of state, locality, or other legal jurisdiction. In addition, the potential loss of financial aid eligibility due to a drug-related conviction applies regardless of where the illegal conduct occurs.

ENFORCEMENT OF REGULATIONS ON OTHER DRUGS

In addition to possible prosecution under state or federal laws, persons who violate the prohibitions of this policy will be subject to disciplinary sanctions that may include, but are not limited to, suspension, expulsion, and/or referral for possible prosecution by federal or state authorities. Any disciplinary sanction imposed may also include the completion of an appropriate rehabilitation program and other requirements as a condition of reinstatement.

1. Prohibited Substances Hearing Board

Upon completion of the judicial inquiry, the Prohibited Substances Hearing Board has jurisdiction over appeals of findings issued and sanctions assigned concerning these Institute Regulations on Other Drugs. The Prohibited Substances Hearing Board shall be comprised of three Institute judicial hearing officers as designated by the Dean of Students. Appeals from decisions by the Prohibited Substances Hearing Board may be taken to the Review Board and President as described in the Handbook.

When an appeal is filed concerning an incident or series of related incidents that involves both a violation of Institute Regulations on Other Drugs and other Institute policies, the Prohibited Substances Hearing

A. For Trafficking Violations

Rensselaer has a zero tolerance policy for any student found to have engaged in the sale, manufacture, marketing, trafficking or transfer of any Prohibited Substance, including marijuana or THC, drug paraphernalia, or the intent and preparation to do so (hereinafter, trafficking). The penalty for students found to have engaged in such trafficking, including a first violation, will be expulsion from the Institute, without possibility of return.

B. For Use or Possession of Prohibited Substances (excludes marijuana/THC use)

In conformance with the Rensselaer Handbook of Student Rights & Responsibilities, a first violation of this policy related to the personal, non-trafficking use, consumption or possession of a Prohibited Substance other than marijuana or THC use or prescription drug/over-the-counter medication misuse shall be subject to the following minimum sanctions:

- ± First Violation ±if no finding of habitual use : Immediate suspension from the Institute for a term of not less than one (1) calendar year. After the expiration of such term of suspension, and provided the student has had a minimum of 60 days of absence from the Institute, the student's application for admission hereunder is subject to the terms for Disciplinary Suspension found in the Rensselaer Handbook of Student Rights & Responsibilities under the section entitled Types of Disciplinary Actions. Conditions for readmission may include, but are not limited to, mandatory educational programming and/or training, counseling, drug testing, supervision, restriction or loss of privileges, or other requirements. If such student is not granted permission to re-apply for admission, or where such re

Requirement to Obtain Medical Assistance: Rensselaer students, student organizations, and other members of the Rensselaer Community are required to summon emergency medical services (by calling 911 or Rensselaer Public Safety at (518)276-6611) to obtain assistance and evaluation for any person who is in their room or immediate presence and is, or is suspected to be, under the influence of alcohol or other prohibited substances. A person who is in jeopardy and whose health and safety is known or reasonably should be known to be in jeopardy. When an individual knows or reasonably should know that another person is in jeopardy, failing to summon emergency medical services (e.g. taking the person back to their residence and dropping them off, driving the person to a hospital in a personal vehicle, asking another person to take responsibility for the intoxicated individual without seeking medical assistance for the ill person) shall be considered a violation of this policy.

Alcohol and Drug Use Amnesty under the Sexual Misconduct Policy

The health and safety of every student at Rensselaer is of utmost importance. Rensselaer recognizes that students who have been drinking and/or using drugs (whether such use is voluntary or involuntary) at the time that violence, including but not limited to domestic violence, dating violence, stalking, or sexual assault occurs may be hesitant to report such incidents due to fear of potential consequences for their own conduct. Rensselaer strongly encourages students to report domestic violence, dating violence, stalking, or sexual assault to institution officials. A bystander acting in good faith or a reporting individual acting in good faith that discloses any incident of domestic violence, dating violence, stalking, or sexual assault to Rensselaer officials or law enforcement will not be subject to the Rensselaer code of conduct action for violations of alcohol and/or drug use policies occurring at or near the time of the commission of the domestic violence, dating violence, stalking, or sexual assault. However, the use of alcohol or other drugs will never function as a defense for any behavior that violates the Rensselaer Sexual Misconduct Policy.

STUDENT POLICY ON ACTS OF BIAS, DISCRIMINATORY BEHAVIOR, AND HARASSMENT

Diversity is best understood as a quantity of people that represent various colors, cultures and creeds within a single community. Inclusion would be the quality of life that is provided for people of various backgrounds to live, learn and work together harmoniously within a single community. Here at Rensselaer, we know that gifted and accomplished people are the lifeblood of the best universities. Rensselaer draws bright and talented students; it behooves us to ensure our campus community is one that provides a higher quality living, learning and working environment which strives for equity, access and inclusion for these bright and talented students to be successful and achieve academic, professional and personal excellence. This is our vision for all who are part of the Rensselaer Polytechnic Institute community, however, in order to reach this vision, we must first ensure that all members of our community are treated with respect and dignity.

Rensselaer defines an incident of bias as an action(s) that may harm, harass, or threaten (including but not limited to acts that may cause physical injury, psychological pain or distress, emotional unrest, and discriminatory practices) and that is based on or motivated by an actual or perceived aspect of identity, including but not limited to:

- ‡ Age
- ‡ Race/Color
- ‡ Ancestry/ Ethnicity
- ‡ National Origin
- ‡ Citizenship Status
- ‡ Religion/Spirituality
- ‡ Sex
- ‡ Transgender Status

educational opportunities as deemed appropriate.

3 O H D V H Q R W H W K D W L I U H S R U W V G R Q R W U L V H W R W K H O H Y H O R I U I
U H V R O Y H G W K U R X J K e p r o c e s s . T h e p u r p o s e f o r u n d e r w r i t t e n p r a c t i c e s i s t o e m p h a z e h e a l i n g a n d
r e p a i r f o r a l l m e m b e r s i m p a c t e d b y a n i n c i d e n t a n d e d u c a t i o n a n d p e r s p e c t i v e - c h a n g i n g i s u n d e r s c o r e d f o r t h o s e
w h o m a y h a v e b e e n a l l e g e d i n a n i n c i d e n t .

Referral to the Division for Human Resources

Reports or complaints which involve an employee or non-student third party (faculty, staff, vendors, contractors, or

STUDENT LIVING AND LEARNING POLICIES

The purpose of the Student Living and Learning Policies are to outline the regulations and procedures that will

over Rensselaer property. These regulations differ somewhat depending on whether the UAV is operated:

- a) by a student for unpaid educational use. See https://www.faa.gov/uas/recreational_fliers/ (Note: The FAA UHIHUV WR WKL V DV 3UHFUHDWLRQDO` XVH EXW KDV LQWHUSUHWHG

procedures set forth above, The Rensselaer faculty or staff sponsor shall be responsible for ensuring that the party conducting the operations is aware of this policy and shall accompany the third party during flight operations.

Accidents. Any accident involving the UAV that results in damage to a person or property must be reported immediately to the Rensselaer Department of Public Safety.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Rensselaer Polytechnic Institute complies with the Family Educational Rights and Privacy Act of 1974 (Section 438 of the General Education Provisions Act, Title IV of Public Law 90-247), as amended. This Act provides that students attending any post-secondary educational institution which receives federal funds are entitled to access to their education records kept by the institution in order to inspect and review those records. Students are

HAZING

No individual or group may haze another at any time including initiation into or affiliation with any organization or ongoing association or membership on- or off-campus. Under the law of New York State and the State of Connecticut, all organization constitutions and bylaws are automatically amended to prohibit hazing activities as defined by the Penal Law of the State of New York and the State of Connecticut.

Hazing is defined by Rensselaer as any conduct that subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Such activities and situations include, but are not limited to, paddling in any form; forced consumption of alcohol or other drugs; creation of excessive fatigue; required calisthenics; "kidnapping;" physical and psychological shock; publicly wearing apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; late-night activities; work sessions which interfere with scholastic activities; activities which are not normally performed by the active membership; and any other activities which are not consistent with organization law, ritual, or policy, or the regulations and policies of the Institute.

Member recruitment, orientation, education, and development programs must be constructive and strive to make individuals a part of the larger group by mutually understanding objectives and participating in programs.

EXOTIC DANCERS

Exotic dancing, stripping, and similar forms of activity are prohibited on Institute property or off-campus as part of a Rensselaer-recognized/affiliated student organization sanctioned or sponsored event or any event open to the public and/or nonmembers including, but not limited to, recruitment activities.

FOG EVENTS

The use of fog-generating equipment is prohibited without prior Institute approval. These fog-generating devices are frequently used at parties, performing arts events, and concerts to create atmosphere (generally in combination with lighting effects), but often have the effect of activating the smoke detectors of building fire alarm systems.

CAMPUS CARD (ID)

The campus card must be carried at all times and must be presented when requested by an Institute official, residence life staff member, a Rensselaer Union official, or campus Public Safety officer.

The campus card is issued to active students at Rensselaer Polytechnic Institute and is identification for the

9. No person or persons shall use, in public, language or gestures which are unreasonably abusive or obscene.
10. No person or persons shall, without proper authority, occupy any university buildings or

danger of injury to person or property, or disruption of university operations is threatened, the President or designee shall seek the aid of Public Safety, the courts, or other civil authority in maintaining or restoring order including, when appropriate, ejection of the violators from the campus or other Institute property.

Hearings and Disciplinary Action

In the event that any student, group of students, or student organization becomes subject to disciplinary action as provided for in these rules and regulations, steps shall be taken to determine whether:

- ‡ The regulations have been breached; or
- ‡ The person(s) so violating willfully disobeyed any reasonable request of the Dean of Students or designee.
 - a. In the case of a student, group of students, or organization comprised primarily of students, all alleged violations of the rules will be adjudicated within Rensselaer's Judicial System in accordance with its procedures which are published by the Institute.
 - b. No person who was involved in any incident which is the subject of a disciplinary hearing shall sit in judgment.
 - c. Nothing in these rules shall prevent an informal discussion and settlement of an incident through normal administrative procedures if the alleged violator shall request such informal settlement in writing. Settlement of such informal discussion shall provide for expulsion, suspension, rescission of permission for an organization to operate on public property, or other appropriate disciplinary action. Informal settlement shall not bar the right of appeal.
 - d. Violations alleged against members of the faculty shall be adjudicated in accordance with the Faculty Handbook.
 - e. Violations alleged against staff members shall be adjudicated in accordance with the Human Resources Policy Guidelines.

Members of the Institute community are as citizens subject to penalties. In addition, they are subject to rules pertinent to the Institute community. Therefore, any student may be subject to disciplinary action, as provided herein, in addition to such penalties as may be imposed by civil authorities. In the event that visitors, licensees or invitees, or other persons who are not members of the academic community shall decline to comply with the request of the Dean of Students or designee or to comply with these rules, such persons shall be advised that they are no longer welcome on campus or on other Institute property and shall be requested to leave. If such persons fail to comply with such request, the President or the President's designees may resort to the courts or other civil authority to enforce the request.

NOTICE PURSUANT TO THE "CAMPUS SEX CRIMES PREVENTION ACT" AND CAMPUS CRIME REPORTING AND STATISTICS

In accordance

SEXUAL MISCONDUCT

Rensselaer Polytechnic Institute is committed to maintaining a safe and healthy learning, living, and working environment in which no member of the Rensselaer community is, on the basis of sex, sexual orientation, gender identity or gender expression, excluded from participation in, denied the benefits of, or subjected to discrimination in any Institute program or activity. Sexual Misconduct, including but not limited to Sexual Harassment, Sexual Violence, Intimate Partner Violence and Stalking, are forms of illegal discrimination in that they deny or limit an

In support of the overall goals of Rensselaer Polytechnic Institute, the purpose of the Sexual Misconduct Policy and Title IX Policies are to maintain a campus living, learning and working environment that educational mission, maintains respect and dignity for members of the Rensselaer community, and protects the rights of all members of the campus community. The Sexual Misconduct Policy and Title IX Policies and Procedures are intended to foster personal responsibility, high ethical values, individual accountability and civility toward others.

Faculty, staff and students alleging violations of the Sexual Misconduct and Title IX Policies must follow the procedures and processes promulgated within the Sexual Misconduct and Title IX Policies of Rensselaer Polytechnic Institute. Allegations of Sexual Misconduct involving faculty, staff and students will be investigated and adjudicated as set forth in this Policy.

In the event that a Rensselaer student files a complaint involving a student of another university or school, the matter will be investigated pursuant to the Rensselaer Sexual Misconduct Policy and Title IX Policies and Procedures. The other university or school shall be notified of the report and any finding of a violation of Title IX, applicable state or federal law, or Institute policy by their student.

If you are a student of the Institute filing a report against an employee of the Institute or against a non-student third-party, any finding of a violation of Title IX, applicable state or federal law, or Institute policy will be administered in accordance with the Rensselaer Human Resources Policy Guidelines.

If the report involves a faculty member, any finding of a violation of Title IX, applicable state or federal law, or Institute policy will be administered in accordance with the Rensselaer Faculty Handbook.

The Complaint procedures set forth in Rensselaer Sexual Misconduct Policy and Title IX Policies are administrative in nature and are separate and distinct from the criminal and civil legal systems. The Institute encourages Complainants to pursue all remedies available to them, including reporting incidents of potential criminal conduct to law enforcement. If the conduct in question is alleged to be a violation of both Institute policy and the law, the Institute will proceed with its normal process, regardless of action or inaction by outside authorities. Decisions made or sanctions imposed through these or other Institute procedures are not subject to change because criminal or civil charges arising from the same conduct are dismissed, reduced, or rejected in favor of or against the Respondent.

Student Sexual Misconduct Bill of Rights

All students have the right to:

1. Make a report to local law enforcement and/or state police;
2. Have disclosures of domestic violence, dating violence, stalking, and sexual assault treated seriously;
3. Make a decision about whether or not to disclose a crime or violation and participate in the judicial or conduct process and/or criminal justice process free from pressure by the institution;
4. Participate in a process that is fair, impartial, and provides adequate notice and a meaningful opportunity to be heard;
5. Be treated with dignity and to receive from the institution courteous, fair, and respectful health care and counseling

services, where available;

6. Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such crimes or violations;
7. Describe the incident to as few institution representatives as practicable and not be required to unnecessarily repeat a description of the incident;
8. Be protected from retaliation by the institution, any student, the accused and/or the respondent, and/or their friends, family and acquaintances within the jurisdiction of the institution;
9. Access to at least one level of appeal of a determination;
10. Be accompanied by an Advisor of choice who may assist and advise a reporting individual, accused, or respondent throughout the judicial or conduct process including during all meetings and hearings related to such process; and

D. Revisions to this policy must be approved

RENSSELAER UNION POLICIES

The Rensselaer Union has established policies and guidelines concerning the use of the Union and its facilities. The following is a partial list of the policies that are likely to affect a user of the building.

I. UNION AFFILIATION

A. Individuals

Rensselaer students, faculty, staff, alumni, and their spouses and dependents shall be considered members of the Rensselaer community. As such, they, and their invited guests, shall be allowed the use of the Union building and facilities. Only activity fee-paying students may participate in student elections and hold office in clubs.

B. Clubs and Organizations

Clubs and organizations are divided into five categories. These categories are ranked in order of priority for use of the Union building and facilities. They are, in order, Funded, Recognized, Affiliated, Forming, and Not Recognized. In the case of the first four categories, they must meet the criteria for club approval.

- ‡ Funded denotes those clubs and activities that have been approved by the Executive Board and are financially responsible to the Rensselaer Union.
- ‡ Recognized denotes those clubs and activities approved by the Executive Board that are not fiscally responsible to the Rensselaer Union.
- ‡ Affiliated, in general, denotes those activities that are not recognized by the Executive Board, but are recognized by some branch of Rensselaer Polytechnic Institute (e.g., the Dean of Students Office, academic departments, etc.).
- ‡ Affiliated, in general, denotes those activities that are not recognized by the Executive Board, but are recognized by some branch of Rensselaer Polytechnic Institute (e.g., the Dean of Students Office, academic departments, etc.).
- ‡ Forming are those clubs that have started the process of becoming a Union recognized club
- ‡ Not Recognized includes all activities that have not applied for classification, or do not meet the requirements for any other classification.

II. USE OF THE BUILDING

A. Public Restrictions

1. Only members of the Rensselaer Polytechnic Institute community and their invited guests are permitted to use the services of the Rensselaer Union.
2. Consistent with the laws of the State of New York, no dogs or other pets are allowed in the building (except guide dogs).

B. Scheduling

1. Meeting Rooms
Persons or groups wishing to reserve a meeting room should contact the Reservation Services Coordinator in the Rensselaer Union Administration Office. Organizations that the Union funds or recognizes shall have the highest priority.
2. McNeil Room
The Union has implemented a year-round McNeil Room scheduling policy. Persons or groups wishing to reserve the McNeil Room should contact the Reservation Services Coordinator in the Rensselaer Union Administration Office as far in advance of the event as possible.

C. Restrictions

1. Tobacco Use Policy

Dean of Students Office
Academy Hall, Suite 4629
Rensselaer Polytechnic Institute
110 8th Street Troy, NY 12180 -3590 USA

Rensselaer admits qualified students without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, marital status, national origin, citizenship status, disability, or any other characteristic without regard to raceTf1 0 0 1 20.04 581.14