

Wright State University
352 University Hall
3640 Colonel Glenn Highway
Dayton, OH 45435
937-775-3512 (phone)
kate.page@wright.edu (email)

3. Additional information regarding Title IX, including the procedure for filing a complaint, is available in Policy [1270 Sex/Gender-Based Harassment, Discrimination, and Sexual Misconduct](#).
4. The roles and contact information for Wright State University's Deputy Title IX Coordinators are listed in Policy 1270.

C. ADA/Title II/Section 504 Coordinator

1. Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 are federal laws prohibiting discrimination on the basis of a disability by state and local governments and by recipients of federal financial assistance.
2. Wright State University's ADA/Title II/Section 504 Coordinator is Tom Webb, Director of the Office of Disability Services. Mr. Webb can be reached using the information below.

Mr. Tom Webb, Director
504/Title II ADA Coordinator
Office of Disability Services
Wright State University
180 University Hall
3640 Colonel Glenn Highway
Dayton, OH 45435
(937) 775-5680 (phone)
(937) 775-5699 (fax)
ada@wright.edu (email)

3. Information for employees and applicants regarding reasonable accommodation requests is available in the Office of Equity and Inclusion.

A. To file a complaint alleging harassment or discrimination based on disability, please see the University's Disability Discrimination Complaint Procedure: <https://www.wright.edu/equity-and-inclusion/americans-with-disabilities-act/disability-discrimination-complaint-procedure>.

B. Anyone who wishes to file a gender-based harassment and violence complaint should follow the procedure outlined in P, dure

3640 Colonel Glenn Hwy
Dayton, OH 45435
(937) 775-4240 (phone)
(937) 775-3742 (fax)
studentconduct@wright.edu (email)
<http://www.wright.edu/community-standards-and-student-conduct>

Wright State University Police Department
Wright State University
118 Campus Services Building
3640 Colonel Glenn Hwy
Dayton, OH 45435
911 (emergency phone)
(937) 775-2111 (non-emergency phone)
(937) 775-2056 (office)
(937) 775-3045 (fax)
wsupolice@wright.edu (email)
<http://www.wright.edu/police>

2. Complaints against faculty, staff or any other non-student/non-student group listed in 8001.3: Complaints of harassment and discrimination based on protected classes in this Policy, including complaints by vendors, contractors, and others who do business with the University and complaints by visitors or guests on campus alleging discrimination by Wright State University employees or alleging that a visitor or guest attending an event sponsored by the University on University-controlled property has been discriminated against, should be reported to OEI. Alternatively, complaints against faculty, staff or any other non-student/non-student group listed in the policy coverage section of this policy can be reported to Human Resources, the Office of the Vice Provost for Faculty Affairs or to the University Police. Complaints received by Human Resources, the Office of the Vice Provost for Faculty Affairs, or the University Police Department will be forwarded to OEI for investigation.

Office of Equity and Inclusion
Wright State University
358 University Hall
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(937) 775-2651 (phone)
(937) 775-3027 (fax)

2. Reports alleging harassment and/or discrimination by a student will be referred by OEI to the Office of Community Standards and Student Conduct (CSSC) for resolution under the Code of Student Conduct.

A. Formal

1. Upon receiving a timely filed formal complaint, OEI will conduct an investigation. This complaint procedure contemplates informal but thorough and impartial investigations, affording all interested persons and their representatives, if any, an opportunity to submit information including documentation and the identification of witnesses relevant to a complaint. Any and all information received will be reviewed and all relevant witnesses will be interviewed to reveal the facts of the situation and determine how best to resolve the complaint.

A person(s) accused shall have the right to present information and testimony in an effort to defend actions s/he has taken related to the complaint. This opportunity will be available by alternate means in situations where providing this input otherwise would cause undue harm to another party involved in the process (e.g., a personal confrontation that would have the impact of harassment, intimidation, etc.; would be altered by use of technology, use of a 3rd party to provide the information, etc.).

The person filing the complaint is not expected to prosecute the alleged discrimination claim, but rather OEI will conduct an investigation under the guidelines prescribed in this procedure. Both the person(s) accused and the person filing the complaint will be asked to provide relevant evidence. OEI will review all relevant evidence collected in the investigation and determine whether it is more likely than not that a policy violation has occurred.

2. As part of its investigation, OEI will take the following steps:
 - a. Write a letter informing the respondent (the individual who is being filed against) of the complainant's (the individual who is filing the report) allegations of harassment and/or discrimination. OEI will send the letter within three (3) business days of receipt of a timely filed formal complaint. Every effort will be made to deliver the letter to the respondent prior to the respondent's meeting with OEI to discuss the allegations.
 - b. Schedule meetings with both the complainant and the respondent and individuals who are named by both parties as people who may have knowledge or witnessed the alleged harassment and/or discrimination (witnesses);
 - c. Provide both parties with an opportunity to provide documentation and/or other information regarding the allegations;
 - d. Write a summary, after all interviews are completed, of the information gained and outline whether or not OEI believes that the information presented shows a violation of this Policy.
3. The effort to resolve the complaint formally should be completed no less than thirty (30) days from the date the original complaint was received. OEI will issue a written decision on the complaint. A copy of the written resolution will be provided to both the complainant (and alleged victim if different from the complainant) and the person(s) accused.
4. If extenuating circumstances dictate an extension of time, OEI will notify the complainant and person(s) accused in writing of the delay, and an estimate of the time frame for completion of the investigation.
5. Upon completion of the investigation, the University will provide a prompt, equitable resolution(s) including taking steps to prevent recurrence of any discrimination that it finds has occurred, and to correct the effects of such discrimination on the complainant and others, if appropriate.

B. Informal

1. If the individual who submitted the report wishes to pursue an informal resolution process OEI will meet with individuals involved to gather information and develop a plan for moving forward.
2. The effort to resolve the complaint informally should be completed no less than thirty (30) days from the date the original complaint was received. The participation of the complainant in an informal effort to resolve a complaint is voluntary and the informal process will be adjusted immediately if the complainant wishes to bypass the informal process. To initiate the formal complaint process, the complainant must notify OEI that he/she would like to file a formal complaint in accordance with the formal procedure detailed above. The complainant can elect to pursue the formal procedure at any time, including after the informal procedure has already been initiated.

