- 4. Users must only access information that is their own, information to which they have been given authorization to access, or public information.
- Users with access to highly sensitive, or protected information as defined within the <u>IT</u> <u>5102 – Data Storage and Media Protection Policy</u> must follow that policy to properly safeguard information.
- 6. Employees must comply with *Virginia Department of Human Resource Management*

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and May 4, 2012. Accordingly, the authority to interpret this policy rests with the President of the University and is generally delegated to the Vice President for Finance and Administration & Chief Financial Officer.

## **10. APPROVAL AND REVISIONS**

The Acceptable Use Policy for University Computers and Information Technology Systems was initially approved by the President's Cabinet of Cabi