

Mal' a"e: 6 *52, 28>< <8/=@*; . =1* = 2< 27=. 7-. - =8 - * 6 *0. 8; -2<*+5. , 869>=. ; <B<=. 6<.

Pa##' "d: * , 86+27*=287 8/ 5. =. ;<, 7>6+. ;<, *7- <B6+85<, ><. - =8 *>=1. 7=2, *= . *7 27-2?2->*5.

S! am: >7<852, 2=. - +>54 . 5. , =;872, 6. <<*0. <.

U#e"#: <=>- . 7=<, / * , >5=B, <=*//, *I 52*=. <, , 87=;* , =8;<, ? . 7-8;<, *7- 0>. <<=<.

P lic(/P" ced%"e#

A. O' ne"#hi! and Gene"al U#e

- ' 7??. ;<2=B 27/8; 6*=287 =. , 178580B ;. <8>;. . <(I& ;. <8>;. . <) *;. 9;8??-. - /8; ><. ;< =8 . 7*+5. , <>998;=, 8; . 71*7, . =1. 62<<287 *7- 08*5< 8/ =1. ' 7??. ;<2=B. ' <. 8/ I& ;. <8>;. . < +B 27-2?2->*5< >7*I 52*=. - @2=1 =1. ' 7??. ;<2=B 2< 9;812+2=. - , . A, . 9= /8; I& ;. <8>;. . < =1* = *;. . A952, 2=5B 6*- . *?*25*+5. /8; ><. +B >7*I 52*=. - 27-2?2->*5<.
- ' <. ;< 8/ ' 7??. ;<2=B I& ;. <8>;. . < 6>>= . A. ; , 2<. 088- 3>-06. 7=; . 0* ; -270 27, 2-. 7=*5 9. ;<87*5><. *7- * , =2?2-B 78=; . 5*=. - =8 =1. 62<<287 *7- 08*5< 8/ =1. ' 7??. ;<2=B.
- ' % , *778= . 7<>;. 27-2?2->*5 9;?2* , B @125. ><270 ' 7??. ;<2=B 6 *7*0. - I& ;. <8>;. . < , 9187. <. ;?2, . <. *7- 27=. ; 7. = 8; 7. =@8; 4 <. ;?2, . <. D* = * , -8, >6. 7=<, *7- . 6 *25 , ;. *= . - , ;. . 2? . - , 8; <=8; . - 87 ' 7??. ;<2=B I& ;. <8>;. . <. 27, 5>-270 <. ;?2, . < 18<=. - +B * =12; - 9* ; =B /8; ><. +B ' % , 6 *B +. , 87<2-. ;. - =1. 9;89. ; =B 8/ ' % *7- =1. % = * . 8/ 2<<2<<2992, *7- 6201= +. <>+3. , =-8 9>+52, ;. , 8; -< ;. >. <=<. F8; =12< ;. * <87, =1. 9;?2* , B 8/ 9. ;<87*5 *7- 787->7??. ;<2=B 27/8; 6*=287 , *778= +. 0>* ; *7=. . - 2/ =; *7<62=. - =1; 8>01 8; <=8; . - 87 * ' 7??. ;<2=B I& ;. <8>;. . 8; <. ;?2, . .

B. Re#! n#ibili\$ie#

- ' <. ;< 8/ ' 7??. ;<2=B I& ;. <8>;. . < *;. . . <987<2+5. /8; 478@270 *7- >7-. ;<=*7-270 *7B 5* @<. ;. 0>5*287<, 9852, 2. <, 8; , 87=;* , =< =1* = 6 *B *//. , = 8; 08? . ; 7 =1. ;. <8>;. . < =1. B ><. 8; =1. 27/8; 6*=287 =1. B * , . << , ;. * = , 8; 68-2/B.
- ' <. ;< *;. . A9. , =. - =8 >=22C. I& ;. <8>;. . < @2=1 27=. 0; 2=B *7- ;. <9. , = /8; 8=1. ; 27-2?2->*5<, 27<2=2>=287<, *7- . 7=2=2. <.
- ' <. ;< 6>>= *4. 7. , . <<* ; B <=. 9< =8 9; . ? . 7=>7* >=18; 2C. - * , . << =8 ' 7??. ;<2=B 27/8; 6*=287 *7- ;. <8>;. . <.
- ' <. ;< *;. . . <987<2+5. /8; =1. <. , >; 2=B 8/ =1. 2; * , , 8>7= , ;. . - . 7=2*5<, 27, 5>-270 9* <<@8; -< *7- 9* <<91; * <. <. ' <. ;< *;. . A9. , =. - =8 4. . 9 =1. 2; ;. . - . 7=2*5< 9;?2* =. *7- 6>>= 7. ? . ; * <4 *78=1. ; ><. ; /8; =1. 2; ' 7??. ;<2=B * , , 8>7= , ;. . - . 7=2*5<.

C. Acce! \$able U#e

- ' <. 8/ ' 7??. ;<2=B I& ;. <8>;. . < =1* = . 7*+5. <, <>998;=<, 8; . 71*7, . < =1. 62<<287 8/ =1. ' 7??. ;<2=B, />5G55< =1. . A9. , =. - ->=2. < 8/ *7 . 6958B. , , 8; *2-< 27 =1. <, 185* ; 5B 9>; <>2< 8/ * <=>- . 7=, 2< 0. 7. ; *55B * , . 9=*+5. .
- EA=* , >; 2, >5* ; * , =2?2-B =1* = -8. < 78= -2< >9= 8; 1* ; 6 ' 7??. ;<2=B +><27. << 8; . A98< =1. ' 7??. ;<2=B *7- 2< ;. <8>;. . < =8 >7* , . 9=*+5. 5. ? . 5< 8/ ; 2< 4, 2< 0. 7. ; *55B * , . 9=*+5. .

6. A7B /8;6 8/ 1*; * << 6. 7= ??* . 6*25, 6. <<*0270 <. ;??, ., /8;>6, 8; <8, 2*5 6. -2*; @1.=1. ; =1;8>01 5*70>*0., /;.: >. 7, B, 8; <2C. 8/ 6. <<*0. <.
7. &1. /8;0270 8/ . 6*25 1. *-. ; 27/8;6* =287 27 *7 * =. 69= +B *7 27-??->*5 =8 62<; 9;. <. 7= 8; 12-. 12< 8; 1. ; 2-. 7=2-B.
8. C;. * =270 8; /8;@*; -270 , 1*27 5. =. ; < 8; 8=1. ; 9B;*62- <, 1. 6. < 8/ *7B =B9. .
9. ' <. 8/ ' 72?. ;<2-B ;. <8>;, . < =8 89. ;* =. <8/=@*;. , * -?. ;<2<. * <. ;??, . 8; 9;8->, =, 78= * >=18;2C. - +B ' % /8; 9. ;<87*5 0*27.

E. Enf "cemen\$

1. %= >- . 7= < /*, >5=B, *7- <= *//: A7B <=>- . 7=, /*, >5=B, 8; <= *// /8>7- =8 1*?. ??285* =. - =12< 9852, B 6*B +. <>+3. , = =8 -2<, 29527* ;B *, =287, >9 =8 *7- 27, 5>-270 <><9. 7<287, . A9>5<287 *7-/8; =. ; 627* =287 8/ . 6958B6. 7=27 *, , 8; - *7, . @2=1 9;8, . ->;. < - . G7. - +B ' % * -6272<=; * =2?. 9852, 2. < <= * =. - 27 =1. 1*7 - +884 08?. ; 7270 =1* = 27-272->*5.
2. EA= . ; 7*5 E7=2=2. <: A7B . A= . ; 7*5 . 7=2=B, , 87=; *, =8;, , 87<>5=*7=, 8; =. 698;* ; B @8;4. ; /8>7- =8 1*?. ??285* =. - =12< 9852, B 6*B +. 1. 5- 27 +; . *, 1 8/ , 87=; *, =, *7- * <>, 1, 6*B +. <>+3. , = =8 0;2. ?*7, . < 8; 9. 7*5=2. < *558@. - +B <>, 1 , 87=; *, =.

Re&ie'

&1. C12. / 17/8;6* =287 " I , . ; 2< ;. <987<2+5. /8; =1. ;. ?? . @ 8/ =12< 9852, B . ? . ; B /8>; B. * ; < (8; @1. 7. ? . ; , 2;, >6<=*7, . < ;. : >2;. 266. -2* =. ;. ?? . @).

F "m#/In#\$"%c\$ i n#

! /A

A! ! endice#

! /A

Rela\$ed Inf "ma\$ i n

! /A

A55 \$. ??<287 D* =. <

09/2021, 09/2020, 12/2019, 02/2013, 11/2011, 10/2008, 04/2008, 11/2006, 11/2006, 10/2006

A99;8?*5 %207* =>; . <

Step Description

Approver

Date

G. 7. ; *5 C8>7<. 5	\$8+. ; = G185<87: G. 7. ; *5 C8>7<. 5	09/2021
D2; . , =8; 8/ C8695*7, . *7- E=12, <	F; *74) *5= . ; <: D2; C8695 & E=12, </A<, G. 7 C85	09/2021
(# 8/ F27*7, . *7- A-627	A55B<87 E* <= . ; @88-: (# /8; F27*7, . & A-627.	09/2021
C12. / 17/8; 6* =287 " I , . ;	D*?2- %526*7: C12. / 17/8; 6* =287 " I , . ;	09/2021
A<<2<=*7= D2; . , =8; 8/ C8695*7, . *7- E=12, <	J. 772/ . ; L. @2<: A<, D2; 8/ C8695 & E=12, <	09/2021