



Published on

**"Authorized,"** within this document, means permitted by the Arizona Board of Regents (ABOR) or the President of the University or their designee.

**"Building or Structure Manager"** is that person with authority to grant permission to use a building or other internal space or structure.

**"Business Day"** means Monday through Friday, except for official University holidays.

**"Camping"** means the use of any part of the campus for living accommodation purposes, such as overnight sleeping activities, making preparations for overnight sleeping (including the laying down of bedding for the purpose of sleeping), storing personal belongings, making a fire, using any tents or other structures for sleeping, digging or earth breaking, and/or carrying on cooking activities. Such activities constitute camping when it reasonably appears, in light of all the circumstances, that the participants, in conducting these activities, are in fact using the area as a living accommodation regardless of the intent of the participants or the nature of any other activities in which they may also be engaging. Camping does not include Official University Activities or the ordinary use of University Structures that have been wholly or in part designated as sleeping and/or eating areas.

**Commercial Activity** means (a) all advertising, sales, purchases, or agreements for the sale or purchase of goods or services; (b) all giving, demonstration, or solicitation for the purchase or sale of goods or services provided by a person, group of persons, or other entity; and (c) all solicitations of gifts of money or other goods or services by a person, groups of persons, or other entity.

**"Contact Person"** means that person who is designated as the sponsoring organization's or individual's representative to be contacted.

**"Dean of Students" ("DOS")** means the University Dean of Students or their designee.

**Designated Public Forums** : The University's campus contains buildings and property whose primary purpose is to provide education, research, and outreach. However, the University often designates areas to allow access by the University Community or to create limited forums for the

The following are excluded from the definition of a major event: spontaneous demonstrations for which there is no prior promotion or organization, weddings and private celebrations at the Student Unions, performing arts events at College of Fine Arts venues, or official University or University Unit events (not including events where a unit is merely renting its space or lending its name in sponsorship).

**"Mall"** refers to the grassy areas between Park Avenue and Campbell Avenue and along University Boulevard East and University Boulevard West that are designated for expressive activities or Limited Public Forums, subject to the qualifications, definitions, and procedures set forth in this policy.

- **"Reserved Area"** refers to those portions of the University campus designated for reservations only which are scheduled to maximize the availability and use of the space consistent with the University's educational, research, service, and business functions. Use of Reserved Areas is subject to reasonable time, place, and manner restrictions.
- **"Unreserved Area"** refers to that part of the Mall which may be used without advance reservations or scheduling for expressive activities, including but not limited to the passing of petitions, distribution of written information, picketing, and carrying of placards. Such use is subject to the time, place, and manner limitations set forth in this policy. For the location of the Unreserved Area, see the [Available Space Map](#) [3].

**Non-Public Forums** are University buildings, structures, and property that are not designated as spaces open for public communication, activities, or expression, but instead are reserved for normal business, education, research, or other dedicated purposes.

**"Official University Activity"** means regularly scheduled academic classes, operations, research, business, and other activities, including special events of the University as approved by the University President, Provost, or Vice President for Enrollment Management and Student Affairs Advancement.

**"Open Public Forums"** consist of the streets and sidewalks generally open to the public during the times the University is open. Open Public Forums do not include, among other places defined in this policy, the interiors of University Structures or Designated Public Forums.

**"Planned Demonstration"** is a public manifestation of protest, condemnation, or approval; taking the form of a mass meeting, procession, picket, or similar activity, which is organized and promoted more than a day before the event.

**"President"** means the President of the University or the President's designee.

**"Sponsoring Organization/Individual"** means the individual or entity responsible for an activity on the University Campus.

**"Student"** means any person admitted and enrolled in one or more classes at the University, including a faculty member or employee so enrolled. Graduate students who serve as assistants, associates, or otherwise, and all other students employed part-time by the University, are classified as students for the purposes of this policy.

**"Student Organization"** means an organization composed primarily of students, which has received official University recognition as a Student Organization and is in good standing according to University policies and procedural regulations administered through the Associated Students of the University of Arizona (ASUA) or similar University Unit.

**"Structure"** means the framework of and the space enclosed by any building, booth, tent, canopy, vehicle, trailer, fence, wall, or similar object or enclosure, including but not limited to the Arizona Stadium, McKale Center, the Student Union Memorial Center, Park Student Union, and campus parking garages.

- **"University Structure"** is a structure exclusively owned, operated, or controlled by the University.
- **Temporary Structure** means any display, apparatus, object, tent, canopy, fence, wall, enclosure, or other structure that is not permanently affixed or which is not otherwise designed or intended for permanent placement on University property.

**"University"** means the Arizona Board of Regents on behalf of the University of Arizona, including University Units, and University employees or agents delegated with the authority to act on its behalf and on behalf of University Units.

**"University Community"** means all University employees, Students, invited guests, and members of the public present on the University Campus for legitimate and lawful purposes.

**"University Property"** and **"University Campus"** mean all land, buildings, and other facilities owned, operated, or controlled by the University, except that this policy does not apply to property that the University owns but over which it has legally relinquished its power of operation or control to a third party.

**"University Unit"** means any academic or non-academic department or division of the University or any other official entity of the University.

## Policy

### A. General Conditions of Use

1. The following restrictions apply to all Campus Community activities on the University campus:
  - a. Activities may not be conducted in a manner that violates any federal, state, or local law, including but not limited to the crimes listed in Arizona Revised Statutes, Title 13, Chapter 29, "Offenses Against Public Order."
  - b. Activities may not be conducted in a manner or at a time or place that is either incompatible or unreasonably interferes with the educational, research, service, or other legitimate functions of the University.
  - c. Activities may not be conducted in a manner that violates the rules, regulations, or

## **B. Use of Designated Public Forums**

1. Designated Public Forums on the campus may be used by the University Community for free expression activities, including passing of petitions, distribution of written information, picketing, and carrying of placards, at times when the University Property is not being used for its devoted purpose. Use of Designated Public Forums is subject to time, place, and manner restrictions.
2. Activities within Designated Public Forums shall not impede pedestrian or vehicular traffic, ingress to or egress from University Structures, or disrupt or interfere with Official University Activities or Authorized Activities on University Property. In addition, activities in Designated Public Forums shall not endanger public health, safety, or welfare.

## **C. Distribution of Literature**

1. The passing of petitions, distribution of written information, carrying of placards, and picketing are not permitted in Non-Public Forums or within Limited Public Forums unless such materials are within the scope of the designated subject matters or topics in such forums.
2. The passing of petitions, distribution of written information, carrying of placards, picketing, sign-up tables, or other setups must not (a) block University Structure entrances or exits; (b) disrupt normal University business; or (c) violate applicable fire or safety codes.

## **D. Posting of Signs, Banners, and Other Materials**

Signs, banners, and other material may be affixed without permission to the outdoor "kiosks"

DOS as a result of those assessments to minimize risks to health and safety and protect free expression rights, including, but not limited to, security checkpoints or adjusting the venue, date, and/or time of the event. These requirements will be created without regard to the content or viewpoint anticipated to be expressed at the event.

- Pay for basic security determined to be necessary by UAPD, which may include the presence of UAPD officers and related costs. In accordance with Arizona Revised Statutes (A.R.S.) §15-1864 [4], the University will not charge security fees based on the content of the speech of the person who invited a speaker or an invited speaker.
- Pay for all costs associated with the event, including, but not limited to, facility fees and basic security costs (if applicable) at least one week before the event.
- Provide proof of insurance at least one week before the event.
- Pay for any damages that occur as a result of the event.
- Adhere to all other requirements in this policy.

These requirements supersede any requirements established by individual University Units that oversee particular facilities or spaces, unless those requirements are more stringent. If a unit receives a request to reserve one of the facilities or spaces it oversees for a major event, the unit must promptly notify the CUC, which will notify appropriate University Units.

If an imminent threat to safety or property arises during an event, the highest ranking UAPD officer, DOS employee, or University administrator may terminate the event.

In accordance with A.R.S. §15-1633 [5], no university resources will be used to influence the outcome of an election or advocate support for or opposition to pending or proposed legislation.

## **F. Structures**

1. Structures other than University Structures or University Property may not remain on University grounds, except as set forth in this section.
2. Structures other than University Structures may be placed and remain temporarily on the Mall in accordance with the following regulations:
  - a. **Temporary Structures**
    - i. Persons or entities intending to use Temporary Structures must list such structures on the Campus Use/Mall Activity Request Form, in the designated area, submit the form, and receive approval from the Dean of Students and Risk Management Services prior to erecting such structures.
    - ii. Temporary Structures may be placed and remain on the Mall between 8:00 a.m. and 5:00 p.m. weekdays and weekends, but must be taken down and removed daily, unless approved for overnight use, and the area cleared of all personal effects, debris, and trash and returned to its original condition.  
Temporary Structures, including any single structure or display components, that



## **I. Sound Amplification**

1. Sound amplification will be permitted as follows:
    - a. When University classes are in session, sound amplification is allowed only from 12:00 noon to 1:00 p.m. Monday Friday and from 5:00 to 7:00 p.m. Monday Thursday.
    - b. No sound amplification is permitted after 7:00 p.m. Monday Thursday, except when authorized for Official University Activities.
    - c. Amplified sound is restricted to prevent unreasonable interference with or disruption to normal Campus activities, and in no event shall it exceed 85 dB at the source.
- Public address sound equipment may be ordered through Facilities Management





activity sponsors to provide either insurance *or* indemnification, and commercial activity sponsors to provide both insurance *and* indemnification, each sufficient to protect the University, its Community, and the public from property damage, death, or personal injury.

4. **Structures:** Use of structures on the Mall and other Designated Public Areas is governed by Section F above.
5. **Sound Amplification:** Use of sound amplification is governed by Section H above.

organization president.

## **Q. Enforcement**

The Campus Use Policy will be enforced by the Dean of Students Office, the Arizona Student Unions, Risk Management Services, and UAPD.

## **R. Violations**

1. Any Sponsoring Organization/Individual who violates any of the provisions of this policy may be denied approval of future requests for permission to use University Property for activities that require such permission, or may be otherwise restricted in the use of University Property.
2. Any Sponsoring Organization/Individual whose violations of the provisions of this policy also constitute violations of other policies, rules, or regulations published by the University or ABOR will be subject to all applicable sanctions for violations of those other policies, rules, or regulations, including but not limited to the Student Code of Conduct and policies relating to University employees.
3. Any Sponsoring Organization/Individual whose violations of the provisions of this policy also constitute violations of federal, state, or local law will be subject to all applicable sanctions, including criminal arrest, prosecution, and/or civil penalties for violations of such laws.

## **Related Information\***

[Campus Use/Mall Activity Request Form](#) [9]

[Political Activity Fact Sheet](#) [10]

[Business Practices Guidelines](#) [2], Sponsored Commercial Activity on University Property

[Smoking and Tobacco Policy](#) [8]

[Arizona Board of Regents policy 5-308 Student Code of Conduct](#) [11]

[Arizona Revised Statutes, Title 13](#) [12], Chapter 29, "Offenses Against Public Order"

[Arizona Revised Statutes, Title 36](#) [13], Chapter 13, Article 1, "Fireworks" [14]

## **Revision History\***

Nonsubstantive updates June 30, 2021

"Major Event" added as interim policy February 20, 2020

Revised March 23, 2015

Revised October 23, 2014, to add reference to UA Smoking and Tobacco Policy

Replaces the Campus Use Policy, last revised in 1997

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**Source URL:** <https://policy.arizona.edu/ethics-and-conduct/campus-use-policy-interim>

### Links

- [1] <mailto:DOS-deanofstudents@email.arizona.edu>
- [2] <http://policy.arizona.edu/business-and-finance/business-practices-guidelines>
- [3] <http://union.arizona.edu/mall/maps.php>
- [4] <https://www.azleg.gov/viewdocument?docName=https://www.azleg.gov/ars/15/01864.htm>
- [5] <https://www.azleg.gov/viewdocument?docName=https://www.azleg.gov/ars/15/01633.htm>
- [6] <http://www.fm.arizona.edu/fm-dept/equipmentlist.html>
- [7] [http://union.arizona.edu/mall/request\\_form.php](http://union.arizona.edu/mall/request_form.php)
- [8] <http://policy.arizona.edu/ethics-and-conduct/smoking-and-tobacco-policy>
- [9] [https://www.union.arizona.edu/mall/request\\_form.php](https://www.union.arizona.edu/mall/request_form.php)
- [10] <https://policy.arizona.edu/sites/default/files/uploads/Political-Activity-Fact-Sheet.pdf>
- [11] <https://public.azregents.edu/Policy%20Manual/5-308-Student%20Code%20of%20Conduct.pdf>
- [12] <http://www.azleg.state.az.us/ArizonaRevisedStatutes.asp?Title=13>
- [13] <http://www.azleg.state.az.us/ArizonaRevisedStatutes.asp?Title=36>
- [14] <http://azleg.gov/ars/36/01601.htm>