

Emergency Response Tips

How to Respond:

- Remember to seem confident and calm.
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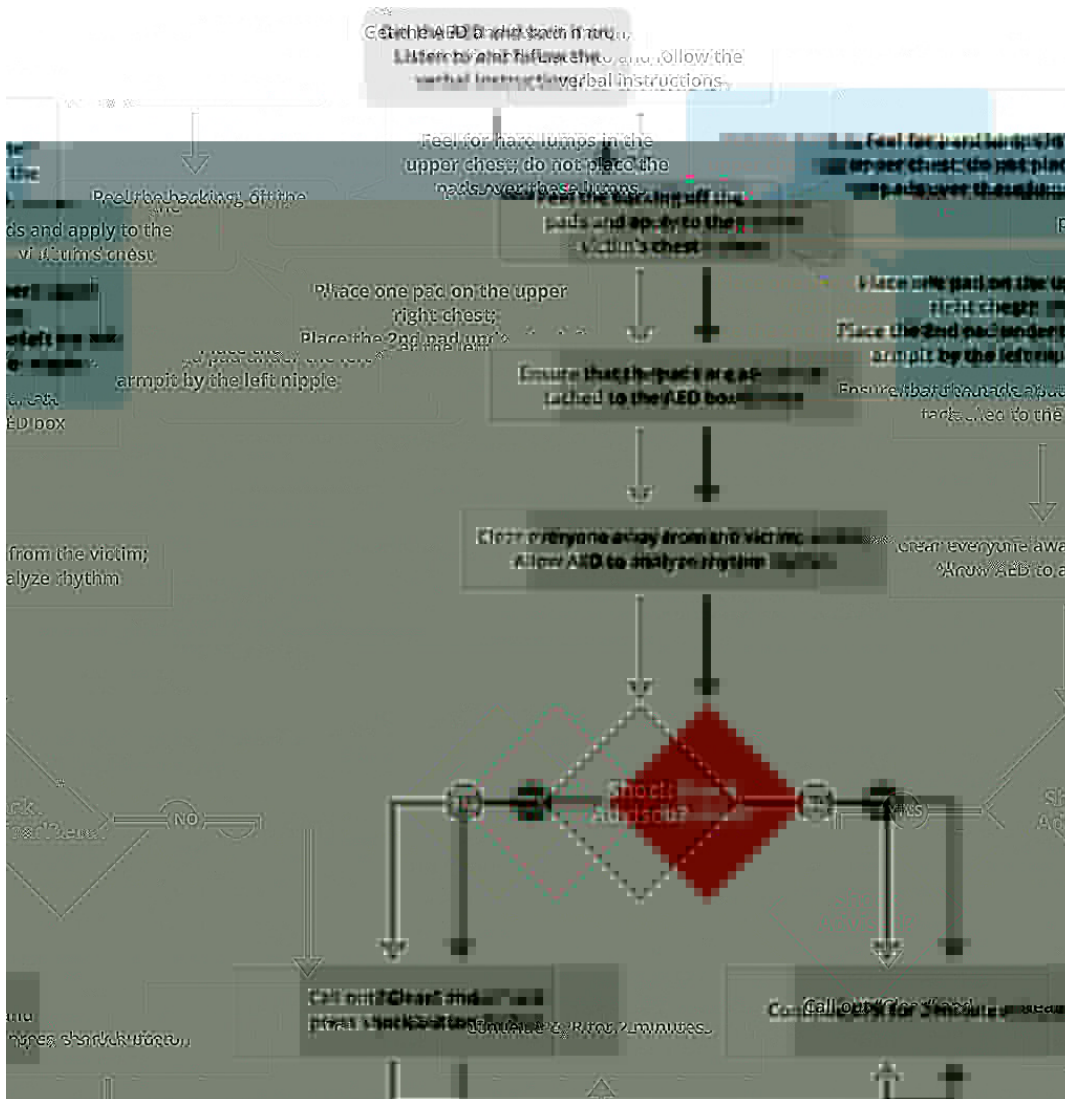
Fire

Medical Emergency:

What To Do:

- When alerted to a medical emergency **call 911**.
Remember to communicate the location details clearly.
- Do not move the resident unless told to do so by emergency personnel.
- Do not provide any first aid that you are not trained in. If you have had previous first aid training you can provide necessary aid at your discretion.
- Have another staff member meet the ambulance arriving on scene and escort paramedics to the injured resident.
- Use the student's emergency information on THD mobile to provide relevant medical and emergency contact information to emergency personnel.
- Call the HCOD as soon as you can to alert them of the emergency.

AED Machine:



Severe Weather

Earthquake:

- If you can, evacuate the building and head to the designated location.
- Front desk staff should close and lock the desk while taking the keys and rosters with them to the evacuation destination.
- If injuries exist

Building Emergencies

Facility Emergency:

- When alerted to a building issue, student staff should report in person to take a look at the problem.
- During business hours: any concerns should be called to Mizzou facilities office at 573-882-8211.
- After hours

Mental Health Concerns

Psychological concern:

- When alerted to a student of concern staff should respond in person straight away. Assess the individual and gather information about any mental health diagnosis, circumstances, concerns, and coping strategies.
- Assess if there is any concern regarding self-injury, suicide or homicide.

Suicide Attempt:

- If alerted of a suicide attempt staff should **call 911**.
- Contact the HC (during hours) or HCOD (after hours) as soon as possible.
- Give medical personnel any information that you have, make them aware that the injury is believed to be self-inflicted. Do not remove any weapons or drugs without emergency personnel permission.

Title IX

Sexual Assault:

- Remember with any disclosure of sexual assault you are a mandated reporter and must report to Title IX.
- When a resident discloses to a staff member, remember to respond with empathy and compassion and help them decide what action they would like to take:
 - Medical treatment can happen at the student health center or emergency room
 - Filing a police report call MUPD for on-campus assaults at (573-882-7201); call CPD for off-campus assaults at (573-442-6131).
 - Emotional support and advocacy from campus and community resources
 - f RSVP Center (573-882-6638)
 - f Counseling Center (573-882-6601)
 - f True North (573-875-1370), a 24-hour hotline, will send an advocate to help in person if called
- Collect any information the survivor is willing to share.
- Contact the HC or HCOD for further instructions and for follow up.
- Create a report in Maxient for Title IX
- A staff member from the Office of Civil Rights and Title IX will reach out directly to the survivor and may reach out to involved staff.

What Qualifies As Title IV:

- https://cm.maxient.com/reportingform.php?UnivofMissouriSystem&layout_id=12
- When in doubt fill out the maxient report and the Title IV office can make the final decision.
- Any situation the is about the following should be reported
 - sexual misconduct
 - pregnancy
 - sexual harassment
 - stalking
 - dating/intimate partner
 - violence
 - sexual exploitation
 - sexual orientation
 - gender identity
 - gender expression
 - age
 - genetic information
 - disability
 - veteran status

Student Death

In Hall:

- **Call 911.**
- Contact the HCOD or HC of the building depending on the time of day.
- The circumstances of the situation will dictate required follow-up and you will receive guidance and support from other departmental staff.

Out of Hall:

- Contact the HCOD and Building RHC depending on time of day.
- Work with Residential Life colleagues to verify the accuracy of all information and appropriate timing before sharing information to residents or other students.
- The circumstances of the situation will dictate required follow-up and you will receive guidance and support from other departmental staff.

Media Protocol

- The department wants to work effectively with the media both in promoting our activities and keeping them informed in the event of crises. This is done through coordination and collaboration with the MU News Bureau (329 Jesse Hall, 573-882-6211). Here are general guidelines for working with the media:
- When contacted by the media, refer reporters to the Associate Director of Residential Life or the MU News Bureau. You may indicate that any contact with the media or official comment from Residential Life is only done by the Associate Director of Residential Life or the News Bureau.
- Follow-up with an email to the Associate Director and the MU News Bureau and the MU News Bureau, notifying them of the referral and the topic.
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