

10.

Failure to abide by Community Standards could result in a student being charged with a conduct violation under 4.8 of the Student Code of Conduct.

**Common Area Damages** – In the event of damages to a common area, including furniture, fixtures, doors, walls, elevators, windows, and excessive cleaning charges and trash removal, the Department of Residence Life, Housing and Dining Services reserves the right to charge all residents for reasonable damage charges if the responsible person(s) cannot be identified.

**Computer Usage** – Please refer to the Policy Library at <http://www.missouristate.edu/policy/>. In addition, the following guidelines apply specifically to the residence halls:

*Computer Labs*

1. Computer lab resources are to be used only by residents of that particular residence hall.
2. E-mail usage and web browsing for non-academic purposes and game playing is limited to one hour when other students are waiting to use lab equipment.
3. The viewing, downloading, or printing of pornographic/harassing/offensive materials is prohibited.

*Individual Network Connection (in rooms)*

1. No personal routers or switches are permitted.
2. The downloading of non-academic materials that hinders bandwidth usage for others is prohibited, including memory-intensive audio and video files, etc.
3. Services that provide illegal access to copyrighted materials to others (on campus or off campus) are not permitted.
4. Disregard for adequate virus protection that interferes/infects others will not be tolerated. Free virus protection software is provided by the University for student use. Please contact the ResNet Help Desk at 417-836-6100 for more information.

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4. It is a violation of University policy to use the computer for promoting outside business interests. University computer resources shall not be used for private consulting or personal gain. Computer resources may not be used to support or engage in any other conduct prohibited by University policy, including the policies stated in the student conduct system and University catalogs. E-game playing from the University laboratories is strictly prohibited. University computer and network resources are limited; users should respect the needs of others to use these resources for approved activities.
5. It is a violation of this policy to examine, or attempt to examine, another computer user's private files or mail.
6. It is in violation of University policy to send/display defamatory, harassing, pornographic, obscene, or patently offensive sexual materials. It is also a violation of University policy to send/display patently offensive sexual materials to minors. These violations are in addition to items prohibited by sections of the Revised Statutes of Missouri, or other local, state, or federal law.
7. Fraudulent use of computer accounts, networks, mail services, or other resources is a serious violation. Missouri state law makes unauthorized access

## Visitation Policy –

University holidays may be extended at the discretion of Residence Life. Consult the summer hall director for visitation hours during the summer session.

**Pets** – University policy states that pets under the control of an adult (i.e., 18 years or older) are permitted on University property but are not permitted within University-owned or leased buildings. **Exceptions:** Service animals trained to assist persons with disabilities; University approved emotional support animals, animals used in University laboratories for official research, classroom, or observation purposes; animals used in equine instruction at the Agricultural Center; and fish in properly maintained aquariums of 20 gallons of water or less in the residence halls. Laboratory animals are not permitted in the residence halls. Animals (e.g., dogs, cats, monkeys, etc.) must be leashed to be under the control of an adult. A loose animal trailing a leash, or one tied to a fixed object, is not under the control of an adult. Animals which are unleashed, or leashed and unattended, on University property are subject to impoundment. Animals left unattended in motor vehicles on University property are subject to the same rules and regulations if they become a nuisance or if the welfare of the animal is threatened. Any pet found within a University-owned or leased building may be impounded. Impounded pets may be reclaimed by the owner at the City Animal Shelter (417-833-3592) upon payment in full of all costs incurred as a result of the impoundment, including any veterinary expenses.

**Posting** – All posting of signs, bulletins, and promotional materials in the residence halls must be approved by the Department of Residence Life, Housing and Dining Services, located in Hammons House, room 101. Approved materials will then be distributed to the individual halls for posting by residence life staff.

**Quiet Hours** – Quiet hours are maintained to provide an atmosphere that is conducive to good scholarship and to promote an environment where individuals can learn. The enforcement of quiet hours is the responsibility of each student, with assistance from residence life staff as needed. Each floor must observe the minimum acceptable quiet hours of 10:00 p.m. to 10:00 a.m., seven days a week. During final exams, 23-hour quiet periods are in effect for the entire residence life system, with “relief hour” set for 9:00 – 10:00 p.m. Exceptions will be permitted only for purposes of vacuuming rooms. Courtesy hours are in effect throughout the residence halls 24 hours a day. Therefore, eo9j 0.08r Tw

## Room Modifications –

As a safety precaution, the following guidelines for room modifications within the room or suite must be followed:

- No University-owned furniture or equipment may be removed from the room, suite, or apartment.
- No furnishings shall restrict exiting from any portion of the room or be a safety hazard to persons walking around the room.
- Students must use beds provided by Missouri State and cannot bring additional bed frames into the residence halls.
- Modifications must not include any materials or designs of a hazardous or flammable nature, including suspended flammable fabrics or carpeting applied anywhere except as a floor covering.
- Residents must be prepared to respond to concerns of staff about the hazardous nature of decorative materials and must remove materials that are judged by Residence Life staff to be particularly hazardous.
- Use and/or storage of hover boards in Residence Life facilities is prohibited.
- Modifications must not block the heating or cooling system, or require the removal or remodeling of electrical fixtures or outlets. Twelve inches of free space must be maintained in front of all air vents.
- Modifications must not block a doorway. The door must be able to open perpendicular to the door opening.
- A University-provided light fixture must not be tampered with, and its light bulb must not be removed or switched out with a colored bulb.
- No lofts, risers, or concrete/cinder blocks are permitted. No furniture may be raised off the floor.
- Bed rails are not provided for students with bunked beds. As some beds may not be unbunked, students are encouraged to provide their own bed rail if they have a concern about falling out of bed. The University will not be held liable for injuries resulting from falling out of beds (bunked or unbanked).
- Bunked beds must be at least 3 feet out from all windows.
- Beds must be bunked in pairs only, not in conjunction with three or more beds.
- Beds must remain in their standard configuration (e.g., headboard, footboard).
- Mattresses must be used with the bedframes and not placed directly on the floor.
- Personal mattresses are not permitted.
- All mattress toppers and pads over 2" high need to be California fire rated.
- Underbed storage units provided must remain under the bed.
- Desk carrels must remain attached to desks.
- Window drapes must remain hung as provided.
- No furniture may touch any part of the drapes.
- Excessively heavy items should not be placed on furniture or shelving provided by the University.
- The University is not responsible for injury resulting from the modifications of a room.

**Room Entry** – The Department of Residence Life, Housing and Dining Services respects the student's rights to privacy within the community and the Digital Privacy Act (R.S.A. 2000, c. 46) (1) (v) 315 (w) 309 467 (c) -04.5 (2) 4 (6) 3-4

- C. Smoking and the use of tobacco products will be allowed only at the following outdoor locations:
  - i. Designated smoking areas