

# Student Defenders

## Student Government Funding Proposal

At most universities, students can apply for money allocated by student governments. This money often comes from student activity fees that all students pay at the beginning of the year—so don't be shy when applying for funds. This is your money.

Typically, funds will be granted for a specific event or project and will involve an application or presentation where members of the organization explain what they plan to do with the money. When filling out funding proposal applications, be sure that you have a clearly outlined budget and straightforward explanations for why your group's work benefits the campus community.

You'll also need to describe the program and project in great detail. This section is important because you have the opportunity to lay a good foundation and explanation for why a Student Defenders chapter, or more funding, is essential for the operations of your group. Here is an example of some of the information you may be asked to include in a funding proposal and sample answers.

### **Brief description of project/ program:**

Students Defenders (SD) is a student-run organization dedicated to serving the student community by representing and counseling students through the university judicial process. SD strives to provide students with protection from the violation of their rights in the university, the judiciary, and the community. SDS is run entirely by student volunteers who have been specifically educated in student rights at \_\_\_\_\_ University.

### **Total amount of funds requested:**

In this section you'll want to be as explicit as possible about the funds you'll need and how you will use them. For example, if you will need office supplies and promotional items to advertise the services that your group offers, you may want to include it in the funding proposal as follows:

Office startup cost: \$1,500  
Promotional Materials: \$532.00  
Office Supplies: \$209.96

Accounting for

this. While we hope to receive additional funding from these sources, they are not as reliable or consistent as we need to sustain a Student Defender group. To maintain sustainability, we are looking for consistent funding from the university and outside funding to boost marketing and outreach.

### Sample Annual Budgets

Office Supplies

Item

Price