

700.1.8

Adopted: 06/14/05

### **3. Violation of Policy**

*The use of the Internet is a privilege, not a right.* Sanctions for violation of this policy may include revocation or suspension of access privileges in addition to any other sanction permitted under university code. Violations of law may also be referred for criminal or civil prosecution. Refer to ECSU's *Computer Use Policy* for other regulatory information.

### **4. Application of Public Records Law**

All information created or received for work purposes and contained in university computing equipment files, servers or electronic mail (e-mail) depositories are public records and are available to the public unless an exception to the Public Records Law applies. This information may be purged or destroyed only in accordance with the ECSU records retention schedule and State Division of Archives regulations.

### **5. Review**

ECSU reserves the right and has the authority to interpret and apply this policy and the Board of Trustees has the authority to review and/or modify or amend it at any time. It is imperative that each employee reviews and complies with any changes made to this policy.